

STUDENT TRAVEL OUTSIDE OF NORTH AMERICA REQUEST FORM

To be completed a minimum 6 weeks (business days notice) prior to an anticipated trip. Email to international@sd72.bc.ca **STUDENTS WHO LEAVE OUR SCHOOL DISTRICT WITHOUT ADVANCE PERMISSION COULD BE SUBJECT TO DISCIPLINE. LAST MINUTE REQUEST MIGHT NOT BE APPROVED.**

THIS PORTION TO BE COMPLETED BY STUDENT. PLEASE PRINT CLEARLY:

NAME: _____ DESTINATION: _____

DEPARTURE DATE: _____ RETURN DATE: _____

Visa (do you require a visa to travel?) _____

ESTA (Electronic System for Travel Authorization. Do you require a ESTA to travel?)

<https://esta.cbp.dhs.gov/esta/application.html?execution=elsl#>

Purpose (explain the reason or the trip – be specific):

Travel (details including way of travel, times, drivers, etc. please attach copies of any tickets & itineraries):

Accommodation (details including name, address and contact numbers for where you will be staying and the adults (over 25) who will be responsible for you and their contact numbers):

THIS PORTION TO BE COMPLETED BY HOST PARENT:

I have spoken on the phone to the adult (25 years or older) to confirm his/her supervision, the arranged travel and the accommodation as described above:

Yes No **and I approve of this travel:** Yes No

Host Parent (Print Name) _____

Host Parent (Signature) _____

- Student must check with his/her Agent and acquire written approval
- Student must check with his/her Natural Parents and acquire written approval
- If student is missing school they must check with teachers and make up all missed school work.
- There is a \$100 Administration fee

COORDINATOR USE ONLY:

Date Received: _____ Approved: Yes No

Host Parent Notified on: _____ by Email Phone Initials _____