



**Campbell River Schools**  
INTERNATIONAL

## **Refund Policy**

In the event that the student does not come to Canada or decides not to attend or decides to leave the International Program for personal reasons, only a portion of the paid fees will be refunded. In all cases, the application fee will not be refunded.

The following refund policy will apply for each student:

- i. Full refund of tuition, homestay, and program fees less a \$500 administration fee, if the visiting student's authorization is not approved by the Canadian Government and supporting documentation of this rejection is supplied (student must provide the letter of rejection). The application fee will not be refunded.
- ii. Only half (50%) of the tuition fee will be refunded if the student withdraws prior to commencement of the program. An administration fee of \$500 will be deducted from unused homestay fees. The application, homestay placement and program fees will not be refunded.
- iii. No tuition refund will be granted for any reason if the student withdraws after 30 days of participation in the program. An administration fee of \$500 will be deducted from unused homestay fees. The application, homestay placement and program fees will not be refunded.
- iv. No tuition refund will be granted if the student is found to be in violation of the Student Participation and Code of Conduct Agreements and directed to leave the program. An administration fee of \$500 will be deducted from unused homestay fees. The application, homestay placement and program fees will not be refunded.
- v. *For Short Term Students Only (Less than 5 months)*
  - a. Only half (50%) of the tuition fees will be refunded if withdrawing six months prior to the arrival date. An administration fee of \$500 will be deducted from unused homestay fees. The application, homestay placement and program fees will not be refunded.
  - b. If withdrawing less than six months prior to arrival only unused *Homestay Fees will be reimbursed.*

In the event that a student decides to leave early, two weeks' notice in writing must be given before the student's departure. An administration fee of \$500 will be deducted from unused Homestay fees.

Students enrolled in studies in the September of a given school year have until September 30 to change their status from fee-paying to non-fee-paying by submitting proof of landed immigrant or other valid status. After September 30, no refund will be given.

In the event that unforeseen circumstances (natural disaster, weather, labour dispute, etc.) force the closure of schools for an extended period of time, no refund of tuition fees will be paid by the program.

If the student's education needs are greater than disclosed on the application, the District reserves the right to charge for extra support if such support is available. Any inaccuracy in the application submission is grounds for the District to terminate the agreement and send the student home without refund at the parent's own expense.